

## Application for ISM Scholarships

Besides completing and signing this form, grant applicants should also submit the following documents:

- Current proof of credit for study or examinations/bachelor's degree (Master students only)
- Certified (authenticated) English or German translation of the school-leaving certificate qualifying you to study at a higher education institution
- Translation of your school grade into the German grading scale (translation formular on page 2)
- Current personal tax assessment, if any
- Parents' current tax assessment, if any
- External loan agreement, if any
- Résumé (max. two pages)

**Note:** This document is only meant for applicants ...

1. who apply for a scholarship for the first or advanced semester
2. who did not obtain their general university entry qualification (Hochschulzugangsberechtigung) from an institution of the German education system (international applicants)

The application must be submitted from November 15th - December 15th for spring term and from May 15th - June 15th for fall semester.

Applications that are handed in after the deadline will not be taken into consideration.

Your completely filled out application can be sent via E-Mail (one single PDF document, maximum file size 20 MB, no use of file sharing platforms) to [scholarships@ism.de](mailto:scholarships@ism.de). **Inquiries regarding the scholarship application should be addressed to the student advisor at the respective campus.**

### Bachelor

#### Full scholarship from 1st semester

High-performing beginners can receive a full scholarship including all tuition fees for the bachelor program (six semesters) as well as the tuition fee for the completing bachelor thesis. The scholarship does not contain financial support regarding accommodation, living costs, learning material, etc. Only the tuition fees for international partner universities that can be covered by the ISM's tuition fee are covered by the scholarship.

#### Partial scholarship from 1st semester

This kind of scholarship covers a part of the complete tuition fees at ISM. It does not contain financial support regarding accommodation, living costs, learning material, etc.

## Requirements

- Proof of financial need
- Outstanding scholastic performance with a grade point average of 1.5 or better in the high school diploma
- Essential extracurricular activity e.g. student associations, student council or assistant as well as outside the school in charity organizations

## Master

### Full scholarship from 1st semester

High-performing beginners can receive a full scholarship including all tuition fees for the master's program (three semesters) as well as the tuition fee for completing the master thesis. The scholarship does not contain financial support regarding accommodation, living costs, learning material, etc. Only the tuition fees for international partner universities that can be covered by the ISM's tuition fee are covered by the scholarship.

### Partial scholarship from 1st semester

This kind of scholarship answers its purpose to cover a part of the complete tuition fees at ISM. It does not contain financial support regarding accommodation, living costs, learning material, etc.

## Requirements

- Proof of financial need
- Outstanding academic performance with a grade point average of 1.7 or higher in the first academic degree (e.g. Bachelor's degree)
- Essential extracurricular activity e.g. student associations, student council or assistant as well as outside the school/university in charity organizations

## Translation of Grade

To translate your school grade into the German grading scale please use the so-called Bavarian formula:

$$N = 1 + 3 \times \frac{P_{\max} - P}{P_{\max} - P_{\min}}$$

- Maximum grade ( $P_{\max}$ ) minus the grade you reached ( $P$ ), divided through maximum grade ( $P_{\max}$ ) minus lowest sufficient grade ( $P_{\min}$ )
- Then multiply the result by three, plus 1.
- Please indicate clearly the minimum and maximum grade in your country.

## Personal information

First name

Surname

House number, street

Zip code, town/city

Country

E-mail

Phone

Date of birth

## ISM study program

Student number (if any)

Campus

Begin of study

☐ Fall semester \_\_\_\_/\_\_\_\_

☐ Spring semester \_\_\_\_

End of study

☐ Fall semester \_\_\_\_/\_\_\_\_

☐ Spring semester \_\_\_\_

## Bachelor's programs

- ☐ International Management (German)
- ☐ International Management (English)
- ☐ Marketing & Communications Management
- ☐ Finance & Management (German)
- ☐ Finance & Management (English)
- ☐ Wirtschaftspsychologie
- ☐ Tourism & Event Management
- ☐ Global Brand & Fashion Management
- ☐ International Sports Management
- ☐ Information Systems
- ☐ Applied Data Science & Business Analytics
- ☐ Real Estate Management
- ☐ Business Law

## Master's programs

- ☐ International Management
- ☐ Strategic Marketing Management
- ☐ Digital Marketing
- ☐ Finance
- ☐ Psychology & Management
- ☐ Arbeits- & Organisationspsychologie
- ☐ HRM & Digital Transformation
- ☐ Business Intelligence & Data Science
- ☐ International Logistics & SCM
- ☐ Luxury, Fashion & Sales Management
- ☐ Real Estate Management
- ☐ Entrepreneurship
- ☐ Sustainability & Business Transformation
- ☐ Strategic Sports Management
- ☐ International Business (non-scientific)

Grant application for the  semester

## Family information

### Father's occupation

- ☐ Employee
- ☐ Self-employed/freelancer professional
- ☐ Pensioner
- ☐ Househusband
- ☐ Unemployed

Job title

### Mother's occupation

- ☐ Employee
- ☐ Self-employed/freelancer professional
- ☐ Pensioner
- ☐ Housewife
- ☐ Unemployed

Job title

Number of siblings

Age of siblings

Number of siblings in education

## Information on overall financial circumstances

|   | Per month            | Per year             | Occupation                  |
|---|----------------------|----------------------|-----------------------------|
| Personal income (e.g. from a secondary occupation)                | <input type="text"/> | <input type="text"/> | <input type="text"/>        |
| Taxable income of individuals responsible for maintenance (total) |                      | <input type="text"/> |                             |
| Amount of personal assets   |                      | <input type="text"/> | Nature <input type="text"/> |
| Other taxable assets  |                      | <input type="text"/> |                             |

## Other grants/applications

Are you already receiving a separate grant from a different institution?

☐ yes ☐ no

If you answered yes, from which institution?  In what amount (euros per month)?

Are you presently applying for another grant from a different institution?

☐ yes ☐ no

If you answered yes, from which institution?

When do you expect that institution to decide on your application?

Information on social involvement

Involvement in practical, political, social or other activities (please attach relevant documents)

Social points awarded during last two semesters (only available to students of higher semesters)

| Number      | Reason      | Number      | Reason      | Number      | Reason      |
|-------------|-------------|-------------|-------------|-------------|-------------|
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## School and study credits

Summary of school/study credits to date (please state grades, not points)\*

| Subject              | Grade                | Subject              | Grade                | Subject              | Grade                |
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\* Please also submit a list of your grades transposed into the German grading system.

## Outstanding credits/modules

| Subject              | Semester             | can be repeated on   |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

Bachelor's grant: Grade (expected grade) in school-leaving examination

Master's grant: Grade in first study program

## Letter of motivation

- ☐ I agree that my data may be used to process my enquiry and that I will continue to be informed by e-mail, telephone or post about suitable educational offers or information events. I have the right to revoke this consent at any time without giving reasons with effect for the future (e.g. by e-mail to [signout@ism.de](mailto:signout@ism.de)), without affecting the legality of the processing of my data based on my consent until revocation. In addition, I confirm that I have reached the age of 17 or have obtained the consent of a parent or guardian and accept the data privacy provision.

I confirm that I have completed this form in full and to the best of my knowledge. I undertake to notify the ISM if and when I apply for a grant elsewhere. I understand that providing incorrect or incomplete information may result in my losing the grant.

Sign with the full legal effect

### Attachments

### Additional information for applicants:

- An incomplete application or missing attachments notably missing proof of income as a current tax assessment note (only complete note, not a tax computation), will result in your grant application being excluded from the award process.
- The selection criteria for awarding grants include means testing, school and study achievement, as well as involvement in social, community and student activities. Should you have any documents other than the mandatory attachments – such as testimonials – which confirm that you satisfy these criteria, you are welcome to submit them for consideration as well.

Clear Form

Print form